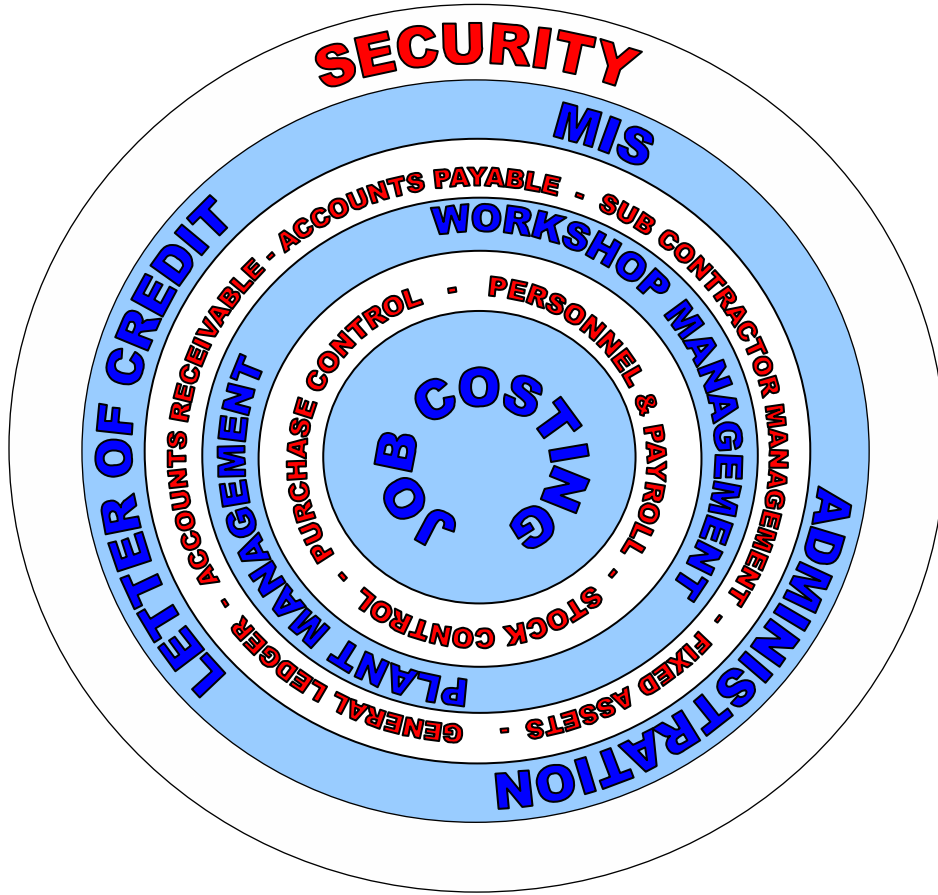


## CONTRAKTSOFT- APPLICATION FEATURES



### ContraktSoft Modules

<ul style="list-style-type: none"> <li>• General Ledger (GL)</li> </ul>	<ul style="list-style-type: none"> <li>• Stock Control /</li> </ul>
<ul style="list-style-type: none"> <li>• Accounts Receivable (AR)</li> </ul>	<ul style="list-style-type: none"> <li>Purchase Control</li> </ul>
<ul style="list-style-type: none"> <li>• Accounts Payable (AP)</li> </ul>	<ul style="list-style-type: none"> <li>• Plant Management</li> </ul>
<ul style="list-style-type: none"> <li>• Job Costing</li> </ul>	<ul style="list-style-type: none"> <li>• Workshop Management</li> </ul>
<ul style="list-style-type: none"> <li>• Personnel &amp; Payroll</li> </ul>	<ul style="list-style-type: none"> <li>• Letter of Credit (LC)</li> </ul>
<ul style="list-style-type: none"> <li>• Fixed Assets</li> </ul>	<ul style="list-style-type: none"> <li>• Management Info System (MIS)</li> </ul>

### Financial Accounting

ContraktSoft enables you streamlining your complete accounting operations and improve the accuracy of your financial reporting.

## **General Ledger**

ContraktSoft' General Ledger integrates financial information in real time from throughout your business and helps you meet the financial consolidation and reporting needs of a complex and changing business environment.

Access to consolidated financial information online, any time, across multiple currencies and languages

Account code structure allows you to organize your financial operations through companies, business units, or any other type of grouping your require, giving you the flexibility to change your reporting structure as needed.

General Ledger integrity reports that strengthen internal control procedures and identify data inconsistencies.

- User defined Transaction Types/Books
- Multi period trial balance
- Ten digit GL code with five sub levels
- Profit & Loss Account and Balance Sheet available for Branch-wise/company-wise/Consolidated
- Start new financial year before finalizing current year
- Transfer Year-end closing balance at any time
- Cheque printing facility
- Complete Control of Recurring Expenses

## **Accounts Receivables**

Accounts Receivable streamlines and accelerates the process of Client Certificates, applying receipts, giving you real-time accounts receivable information. Handle complex transactions quickly and automatically, minimize the need for manual processing, improve your customer relationships, and enhance your organization's ability to respond to credit and collections issues.

Detailed account visibility that allows you to see when and how customers are paying..

- Debtors accounts maintenance
- Debtors history maintenance
- Posting of receipts against invoices
- Statement of account preparation
- Consolidated Aging Analysis
- Aging Summary jobwise
- Statement of Accounts Customer wise, Job Wise
- Post dated Cheque handling

## **Accounts Payables**

Vendor/sub-contractor terms, discounts along with purchase history. Efficient and effective cash management is more than just paying bills. ContraktSoft Accounts Payable provides the integration and flexibility you need to optimize your payables process

Multiple voucher entry options, hence you can select the most efficient method.

- Creditors account maintenance

- Creditors history maintenance
- Posting of payments against purchase journal
- Statement of outstanding payment preparation
- Consolidated Aging Analysis
- Aging Summary Job wise
- Statement of Accounts Sub Contractor wise, Job wise
- Post dated Cheque handling

### **Stock Control**

ContractSoft stock module helps you keep track from the time material requisition is generated from a site until the time the material is received and then issued to that specific job and activity. In this case, you will be able to accurately maintain all costs related to materials and its purchase against a activity and therefore will help in better control of material purchase and consumption

- Multi Store Capability
- Global item definitions or unique to each store
- Maintenance of Item Reference Number from Supplier
- WAC(Weighted Average Cost)
- Quantity Levels Follow up:
  - Maximum Quantity
  - Minimum Quantity
  - Reorder Level
  - Safety Level
- Sales Analysis by Customer, Salesman or Area
- Range of Stock Transactions covering:
  - Receipts
  - Return Receipts
  - Sales (Cash & Credit)
  - Return Sale
  - Issues & Return Issues
  - Adjustment & Write Off
  - Transfer Between Stores/Branches
- Full Stock Taking procedure including:
  - A Report with all available items without balance
  - Manually filling the above report from the actual stock taking
  - Data Entry of the Actual Stock Figures
  - Comparative Report showing Actual/Calculated Stock Balances
  - Discount Percentages can be applied for each item
  - Maintenance of Bin Location Numbers within Stores
  - Full Control of Sales Prices
  - Follow up item Movement within given time Period
  - Serial number tracking
  - Expiry date of items

### **Purchase Control**

- Total Control on Material Procurement and usage by Project:
- Material Requests, Inquiries, Supplier Quotation Comparison and Local Purchase Order.
- Project Material Control Optional: Items received can be Stock Controlled or Consumed on Receipt

- Monthly Material usage location wise
- Monthly Material usage location wise and activity wise
- Monthly Project-wise MOS Report

### **Job Costing**

Take control and proactively manage project costs and billing, from conception through completion with KontraktSoft Job Costing.

View project budget, forecast, and actual amounts and also cost at completion along with cost at completion at the lowest level of your WBS—in real-time—to proactively manage project costs, with built-in integration to drill down to the source transaction

- Keep record of budgets, forecasts and actual costs for each job.
- Allow long-term jobs to run more than one financial year.
- Assign related jobs to the same contract.
- User define Activity definition
- Sub-Contractor Types

### **Expense and Revenue**

- Itemize budgeted, forecast and actual costs by expense and revenue type, for e.g., labor, materials, subcontracted work and clients payments
- Sub-divide each type of expense or revenue for more detailed analysis.
- Build in a percentage overhead for each type of expense or revenue,

### **Job Analysis**

- Keep a full transaction history for selected jobs, including transactions from previous years.
- Make instant inquiries into transaction details or summary figures for individual jobs.
- Obtain a comprehensive analysis of each job, including, Work in progress reports
- Summary analysis of expenditure and revenue
- Comparison of actual figures with budgets and forecast
- Profitability analysis
- Identify jobs and individual expenses that are over-running budget or forecast, so that you take corrective action
- Make summary inquiries into individual jobs and drill down to view detailed information for individual transactions.

### **Using Job costing in a financial environment**

- Record purchases, revenues, time sheets and payroll items for each job.
- Analyze expenses and revenues posted from AR , AP and Inventory Control
- Take full control over retention with clients and sub-contractors
- Take full control over material-on-site and retention on MOS
- Application, certification and final invoice.

### **Clients, Sub Contractors & Projects**

- Clients/Sub Contractors Monthly Certificate and up to date accounting status
- Sub-Contractors Back Charges definition

- Track of Clients/Sub Contractors advances and Retention by project
- Accurate and up to date project location-wise/expense-wise analysis
- Monthly Material, Plant and Labor Cost Analysis and comparison against budget by project
- Initial Job Cash Flow Projection
- Monthly Job Cash Requirements

### **HR & Payroll**

Human Capital Management (HCM) is a suite of integrated, collaborative functions designed to help streamline HR operations by reducing time-intensive administrative tasks and lowering costs. It provides intrinsic value by supporting business processes beyond the HR department, automatically updating Jobs, accounts payable, and equipment maintenance records with time and employee data.

Streamlines processes by providing tightly integrated r, HR, time accounting, and payroll

Automates employee performance management and career development, resulting in higher employee satisfaction and productivity.

### **Personnel System**

- Totally parameterized codes for history maintenance.
- History information based on the codes created by the users with extensive narrative fields.
- Complete details of employee can be captured.
- Automatic calculation of Leave days and end-of-service benefits according to the contract with the individual employee.
- Integration with payroll
- Personnel Details Listing
- Personnel Details card
- Passport Expiry List
- Residence Permit Expiry List
- Labor card Expiry report
- History Details List

### **Payroll System**

- User defined classifications of category of employee, and pay structure.
- Pay calculations can be of monthly, daily or hourly basis.
- User defined advances and deductions
- Integration with financial accounting/job module for auto-entry generation or pay-register, if required
- Auto generation of end of year and other benefits provisional entries.
- Full control over duplicate posting of entries into general ledger.
- Time sheet entry of employees for multiple projects on a single day/single month.
- Project-wise/Department-wise/Cost-center-wise labor cost analysis
- The user for projects, departments and cost-center wise labor cost can define general ledger interface codes.
- Pay Master Details
- Pay Monthly Details
- Monthly Payroll

- Monthly Pay Slip
- Monthly Cash Analysis
- Monthly Bank Transfers
- Monthly dues Report
- Complete history of pay register of individual employees across the companies at any point of time
- On line inquiry of attendance register of any employee

### **Fixed Assets & Capital Purchases**

Fixed Asset Accounting provides an effective way to track assets for your critical financial and reporting needs, enabling you to produce fixed asset reports, maintain purchase requests for assets, reconcile assets,

Automated asset setup, to update asset information on a daily, monthly, quarterly, or annual basis.

- Assets coded and grouped by project/department and cost centre
- Purchases, Transfers, Addition and Disposal of Assets
- Allows for change of Depreciation rate or Revaluation of assets
- Optional Interface with accounts

### **Plant Management / Workshop Management**

The Plant & Workshop module of KontraktSoft will enable you to buy, capitalize, transfer and issue to various jobs on hire or hire to third parties. You will be able to maintain the plant by servicing it periodically or whenever required and will be able to capture all costs and revenue by each plant.

- Plant Details and History Keeping
- Purchase, Stock Control of Spare Parts, Materials and Fuel
- Job Costing for Repairs by Plant
- Consumable, Materials and Fuel Issuing by plant and/or Project
- Labor Time Keeping by Job and Pay Data
- Fuel Consumption analysis by Plant and /Or project
- Plant Capital Cost and Other Expenses Recording
- Plant Movement Recording and Plant Cost Allocation by Project
- Plant cost Vs Internal Hire Income Report
- Supports hiring of Plants