

## ALCYONE – APPLICATION FEATURES



### Job Costing

- Keep record of budgets, forecasts and actual costs for each job
- Allow long-term jobs to run more than one financial year
- Assign related jobs to the same contract
- Sub-Contractor Types
- Itemize budgeted, forecasted and actual costs by expense and revenue
- Summary analysis of expenditure and revenue
- Profitability analysis
- Initial Job Cash Flow Projection
- Monthly Job Cash Requirements
- Clients/Sub Contractors Monthly Certificate
- Track of Clients/Sub Contractors advances and Retention by project

### Personnel & Payroll

- Complete details of employee can be captured.
- Automatic calculation of Leave days and end-of-service benefits
- Integration with payroll
- Personnel Details Listing
- Passport Expiry List
- Residence Permit Expiry List
- Labor card Expiry report
- History Details List
- User defined classifications of category of employee, and pay structure.
- Pay calculations can be of monthly, daily or hourly basis.
- User defined advances and deductions
- Integration with financial accounting/job module for auto-entry generation or pay-register, if required
- Auto generation of end of year and other benefits provisional entries.
- Time sheet entry of employees for multiple projects on a single day/single month.
- Project-wise/Department-wise/Cost-center-wise labor cost analysis

- Monthly Cash Analysis
- Monthly Bank Transfers
- Monthly dues Report
- On line inquiry of attendance register of any employee

#### **Fixed Assets**

- Assets coded and grouped by project/department and cost centre
- Purchases, Transfers, Addition and Disposal of Assets
- Allows for change of Depreciation rate or Revaluation of assets
- Optional Interface with accounts

#### **Finance (General Ledger, Accounts Receivable, Accounts Payable)**

- Extremely versatile chart of accounts
- Multi Period Trial Balances
- Profit & Loss Account and Balance Sheet available for Branch – wise /Company – wise
- Period closing option
- Start new financial Year before finalizing current year
- Transfer Year-end closing balance at any time
- Multi Cost Centers
- Debtors & Creditors accounts maintenance
- Debtors & Creditors history maintenance
- Posting of receipts against invoices
- Statement of account preparation
- Consolidated Aging analysis based on your own aging periods
- Aging analysis – Job wise
- Age balances by days, using invoice date or due date
- Statement of Accounts – Client wise, Supplier wise and Job wise
- Posting payments against purchase journal
- Statement of outstanding payment preparation
- Sub contractor statement advance, retentions
- Subcontractor account linked with advance, retention and Payable GL's
- Post Dated cheque Handling.
- Control for duplicate invoices
- Clients/Sub Contractors Monthly Certificate
- Track of Clients/Sub Contractors advances and Retention by project